

week one agenda

Certification and Adoption Worker Training

Week One: September 14-17 | Week Two: September 21-24

Portland State University Child Welfare Partnership Training Unit

WK1 Zoom Link: <https://pdx.zoom.us/j/91402867234> | cwpsalem.pdx.edu | (503) 315-4267

Monday, September 14

Introduction Training Room Guidelines and Pre-Assessment

Sheila Warren
Jeffrey Asprocolas
Shantika Geeen (facilitator)

9:00 – 10:00

Role of the Certifier and Adoption Worker

Sheila Warren
Shantika Geeen (facilitator)

10:15 – 11:00

- Self-assess personal and professional qualities necessary for successful work with the foster, relative, and adoptive parents.
- Understand professional values and ethics.

Interview Skills Practice

Shantika Green
Sheila Warren (backup)

11:00 – 4:30

- Develop skills in interviewing on sensitive topics.
- Learn key concepts crucial to successful interviews.
- Practice developing open questions.
- Understand the difference between behavioral, theoretical, and leading questions.
- Know how to create a behavioral question.
- Gain skills to succeed in highly charged interviews.

Tuesday, September 15

Certification Standards, Department Responsibilities, and Adoption Applications

Rose Cokeley
Donna Haney
Sheila Warren (facilitator)

9:00 – 10:45

- Interpret policies related to adoption, relative care, and foster care.
- Gain foundation for practice with caregivers.

Screening, Assessing, and Approving: The Certification and Adoption Home Study Process

Rose Cokeley
Donna Haney
Sheila Warren (facilitator)

11:00 – 4:30

- Describe the qualities key to successful caregivers.
- Develop a method to recognize inquiry strengths and concerns.
- Discern between “detours” and “roadblocks.”
- Practice skills, including question development, which are key to interviewing and engaging families particularly around difficult questions.
- Become familiar with all required forms and procedures.

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- Know the additional paperwork and process requirements for adoption.
- Learn the minimum requirements to an expedited certification, and when an expedited certification is appropriate.
- Recognize that assessment continues beyond the home study throughout the certification of a home.
- Know the recertification procedures for certification and adoption.

Wednesday, September 16

Criminal History Tools

Rose Cokeley
Donna Haney
Sheila Warren (facilitator)

9:00 – 12:00

- Describe state and federal requirements to obtaining criminal histories on prospective caregiver families.
- Explain the appropriate method of completing the 1011F, what constitutes an emergency criminal history, and how to follow up with information obtained.
- Describe the process of requesting a fitness determination for criminal histories.
- Practice making fitness determination requests.

Denials, Revocations, Management Approvals and Withdrawals: Looking at the Big Picture

Rose Cokeley
Donna Haney
Sheila Warren (facilitator)

1:00 – 2:45

- Practice developing child protection history management approvals.
- Identify patterns of concern in an applicant's criminal history and / or child protection history.
- Practice weighing safety and well-being concerns.
- Recognize the importance of clear documentation both in the written home study and throughout the applicant / caregiver file.
- Recognize denials and revocations as a process involving research, consultation, and documentation.
- Identify when withdrawal is the best option.

Panel of Certifiers, Adoption Workers, Consultants, and Caregivers

Sheila Warren
Michelle Warden

3:00 – 4:30

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Thursday, September 17

Dissecting Information for Safety, Permanency, and Well-being

Sheila Warren
Daniel Schneider (facilitator)

9:00 – 12:00

- Practice critical thinking using sample home studies and SAFE desk guide.
- Understand and practice mitigating concerns which arise from the SAFE home study process.

Child Abuse Allegations Involving a Foster Parent or Relative Caregiver

Andrea Bellows
Sheila Warren (facilitator)

1:00 – 3:30

- Apply critical analysis of information to case scenarios.
- Understand the impact of allegations of abuse in caregiver homes.
- Discuss conditions which minimize referral concerns.
- Learn how to follow up with concerns post formal assessment.
- Understand agency policy and procedure and the role of certifiers, assessors, and adoption workers.

Ethical Dilemmas

Andrea Bellows
Sheila Warren (facilitator)

3:30 – 4:30

- Understand the importance of positive ethical behavior.
- Learn and apply ethical guideline to case scenarios.
- Explore ethical vulnerabilities specific to the certifier / foster parent relationship.

week two agenda

Certification and Adoption Worker Training

Week One: | Week Two:

Portland State University Child Welfare Partnership Training Unit

WK2 Zoom Link: <https://pdx.zoom.us/j/92893360175> | cwpsalem.pdx.edu | (503) 315-4267

Monday, September 21

Increasing Stability and Confirming Safety and Well-being in Out-of-Home Placements

Sheila Warren
Jeremiah Ripoyla/DHS
Daniel Schneider

9:00 – 2:15

- Understand the impact of multiple placements.
- Learn how to utilize the results of the CANS assessment and supervision plans to provide support to caregivers.
- Identify caregivers' responsibilities regarding post-placement services.
- Learn to create purposeful visits in order to monitor the safety, well-being, educational, and mental health of children in care.
- Discussion of proactive practices and risk management issues.

Managing Sexual Behaviors

Linda Bello
Sheila Warren

2:30 – 4:30

- Learn to identify sexual behavior in children.
- Learn criteria for evaluating the sexual behavior of children.
- Practice language to respond to sexual behaviors of children.

Tuesday, September 22

Child Matching from Early Placement to Adoption

Andrea Bellows
Daniel Schneider

9:00 – 2:00

- Practice techniques for ensuring effective child matching at committees.
- Understand key elements to consider in the matching process.
- Practice matching children and families.
- Understand current practice regarding confidentiality of information.
- Learn how to present a prospective parent's strengths for addressing a specific child's needs.
- Understand the difference between material presented in a home study and material presented at an adoption committee.

Transitions

Andrea Bellows
Daniel Schneider

2:00 – 4:30

- Understand how, what, and when to share information with caregivers.
- Identify the stages of disruption and interventions.
- Demonstrate the ability to develop a developmentally appropriate child and family specific transition plan.
- Understand the lifelong importance of well-planned child and family specific transition plans.
- Develop sensitivity to, and plan for response to emotions experienced as a result of transitions.

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Wednesday, September 23

Advanced Assessment Tools

Andrea Bellows
Sheila Warren

9:00 – 12:00

- Become familiar with and practice using assessment tools, including the Circumplex model and genograms.
- Gain skills in assessing couple and family relationships.

Openness with the Birth Family

Melissa Smith-Hohnstein
Sheila Warren

1:00 – 2:30

- Describe the process of preparing families for contact.
- Identify the value and challenge of various levels of openness and when each is recommended.
- Understand the lifelong benefit of openness between the caregiver and the biological family.
- Understand safety parameters in connecting with the biological family.

Relative and Child Specific Caregivers: Rewards and Challenges

Dan Garris
Sheila Warren

2:45 – 4:15

- Understand the historical influences and advantages of relative care.
- Review legislation and policies that determine practice.
- Explore the dynamics in relative placements.
- Identify the differences between relative / child specific care and regular foster care.
- Identify the certifier's role in facilitating successful relative / child specific placements.

Thursday, September 24

Caregiver Resources

Sheila Warren

9:00 – 10:15

Foster Care Coordinator Meet and Greet

Daniel Schneider

10:15 – 10:45

- Understand the various forms of assistance available to caregivers.
- Identify resources other than financial which are available to caregivers.
- Identify training needs of caregivers and learn to develop training plans.
- Meet Central Office Foster Care Coordinators.

Knowledge Assessment, Evaluations, and Closure

Jeffrey Asprocolas
Sheila Warren
Daniel Schneider

11:00 – 4:00